



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	SHRI BHAIRAVNATH SHIKSHAN PRASARAK MANDAL'S ADHALRAO PATIL INSTITUTE OF MANAGEMENT AND RESEARCH
Name of the head of the Institution	Dr Jitendra Madhukar Hude
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02133-235105
Mobile no.	9921128999
Registered Email	apimr@rediffmail.com
Alternate Email	jmhude@rediffmail.com
Address	A/p Landewadi (Chinchodi), Tal. Ambegaon, Dist. Pune.
City/Town	Pune
State/UT	Maharashtra

Pincode	410503																		
<b>2. Institutional Status</b>																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	private																		
Name of the IQAC co-ordinator/Director	Dr. Dayanand Surwade																		
Phone no/Alternate Phone no.	02133235105																		
Mobile no.	9850530814																		
Registered Email	dr.surwade@yahoo.com																		
Alternate Email	apimr@rediffmail.com																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.apimr.net/include/AQAR%202018-19%20FINAL%20REPORTS.pdf">http://www.apimr.net/include/AQAR%202018-19%20FINAL%20REPORTS.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.apimr.net/include/Academic_Calendar_19-20.pdf">http://www.apimr.net/include/Academic_Calendar_19-20.pdf</a>																		
<b>5. Accrediation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>1.74</td> <td>2019</td> <td>15-Jul-2019</td> <td>14-Jul-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	C	1.74	2019	15-Jul-2019	14-Jul-2024
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	C	1.74	2019	15-Jul-2019	14-Jul-2024														
<b>6. Date of Establishment of IQAC</b>	01-Jun-2017																		
<b>7. Internal Quality Assurance System</b>																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by</th> <th>Date &amp; Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries								
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IQAC		
Career Guidance to Graduate Students	01-Jan-2020 55	500
State Level Seminars, Published Vol. I in Aug and Vol. II in Feb	15-Aug-2019 2	130
Published APIMR - IRJCM Vol. II in Feb	15-Feb-2020 2	200
Academic Administrative Audit (AAA) Initiated	24-Apr-2021 30	5
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
MAHADBT	EBC	DBT	2020 365	2605518
MAHADBT	SCHOARSHIP	DBT	2020 365	1503728
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

5) Inculcating value system / Social responsibility among the students.

1) Academic administrative Audit (AAA) conducted and its follow up action.

2) Ph. D Research Centre.

3) Implementing Revised Syllabus 2019 new curriculum Outcome based Education with CBCS and grading system.

4) State Level Seminar & Publication of Vol. I & II of APIMR - IRJCM

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Donation Drive orphanage	Accomplished
Industrial Visit	Cancelled Due to Pandemic
Publish Journal	Published Vol. - I in Aug 2019 Published Vol. - II in Feb 2020
Research Centre for Ph.D.	Successfully faced Inspection committee for research Cell
Inculcating value system / Social responsibility among the APIMR students by conducting various activities	Successfully conducted donation drive at orphanage. Successfully distributed various precautionary items to the needy during the pandemic situation.
Academic Administrative Audit (AAA)	Initiated and successfully done
To Implement revised syllabus 2019 new curriculum Outcome based Education with CBCS and grading system and chalk out strategy by preparing academic Calendar & Time Table as per new curriculum	Implemented by providing FDPs for faculties. Prepared as per the new Curriculum

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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

24-Jul-2019

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2020

Date of Submission

17-Jan-2020

<p><b>17. Does the Institution have Management Information System ?</b></p>	<p>Yes</p>
<p>If yes, give a brief description and a list of modules currently operational (maximum 500 words)</p>	<p>MIS plays key role in every organization. APIMR often take efforts to update and upgrade its Management information system to that in future APIMR will be fully automated. APIMR utilizes the MIS system in the following operations: 1) Cafeteria 2) Admissions (DTE) 3) Examinations (SPPU) 4) Accounts (Tally) 5) Library (DLib, Libreria OPAC) 6) MahaDBT Cafeteria of APIMR utilizes tailor made system. In that we have various facilities such as bill printing, keeping purchase record, supplier's payments, purchased item data, pending payment of customer as well as suppliers all the reports could be printed as and when required. For admission purpose APIMR uses system MHCET, provided by Directorate of Technical Education (DTE), Government of Maharashtra. Total Admission process is taken care by this system. For conducting the examination at APIMR, Examination portal of SPPU is used. Right from the filling up the online examination form till getting the result is done by using this system. Hall tickets also generated through the system. Even Question papers are forwarded to various exam centers by this system just before 15 minutes before the exam. Internal marks of the courses to be uploaded by the concern subject teachers. Result is generated and distributed to the various institutions. As everything is in digital format it is very easy to keep record as well as would be utilized for analysis. To keep the books of account APIMR utilizes the Tally software system. Overall transaction is carried out through the tally system and maintained. APIMR Library is automated. The circulation of book is totally done through the MKCL's Libreria (Integrated Library Management System). APIMR purchased the system by paying onetime payment for the life time usage. This system has facility to registration, issue and receipt and lot more features. All the books in APIMR library is barcoded. Cataloging of the book available in the library is maintain by this system. Lots of</p>

reports could be generated with the system. OPAC (Online Public Access Catalog) service is also available in library. Through which any use may be a student or faculty, staff and utilize it find out detail of any book by simply typing any key word such as title name, author, publisher, or any subject concern which help the to get the status as well as the exact location of the book. APIMR uses Dewey Decimal Classification (DDC) library classification system to arranged and place the book in the shelf of library. We subscribe DELNET online data base and has an open access to National Digital library (NDL). MAHADBT APIMR also facilitate our students by MAHADBT scheme provided by Government in that Student fills the form which is verified by the institute on the portal of MahaDBT. Through this system students gets fees relaxation for paying their education fees. All accounts are maintained and control by the system which is regulated by Government. Through this system we can generate all the reports which could be utilized for the management. Government transfers funds in the account of

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curricular Aspects To improve the curricular aspects at APIMR it strongly believes in involving business, industry, government, voluntary organizations and society in the teaching learning process. APIMR is taking efforts towards the Quality Education with Knowledge & Skills, Research & innovation, theory & Practical, Accessible & Affordable, ancient & Modern, Modular & Liberal, Technology-enabled, Student-centric, learning - by doing, blended pedagogy. As to maintain an environment of high academic excellence and research, APIMR ropes to groom rural students to lead as future managers, mold to face global challenges and to cater the need of the developed industrialization in surrounded geographic area. APIMR been supported by the strategic implementation of student centric Five - Element Model as follows:- 1. DESIGN 2. IMPLEMENTATION 3. MENTORING 4. RESPONSE 5. IMPROVEMENT 1. DESIGN : APIMR as affiliated to SPPU follows the curriculum designed by SPPU. Curriculum of Current academic year takes MBA to next level, implementing Outcome Based Education along with Choice Based Credit System and Grading System. POs vary based upon the customized combination of Generic Core, Generic Elective, Subject Core, Subject Elective, Foundation, and Enrichment & Alternative Study Credit Courses that they offer. MBA Revised Curriculum 2019: APIMR follows the following academic curriculum: • Comprehensive Concurrent Evaluation(CCE) :

Course teacher shall prepare the scheme of CCE before commencement of the term.

- Rubrics
- Summer Internship Project (SIP)
- End Semester Evaluation (ESE)
- Grading System Combination of Options CBCGS (Choice Based) & OBE Pattern:

Learners have opted for Generic Elective (GE - IL) courses and Subject Elective (SE - IL) courses through:-

- Generic Elective (GE - IL) courses
- Subject Elective (SE - IL) courses
- Open Elective Courses
- Major + Minor specialization combination
- Foundation Courses
- Enrichment Courses
- Alternative Study Credit Courses

Structure of the ESE question paper as follows:

Question Number COGNITIVE ABILITIES EVALUATED Nature Q.1 REMEMBERING Answer any 5 out of 8 (2 marks each) Q.2 UNDERSTANDING Answer any 2 out of 3 (5 marks each) Q.3 APPLYING Answer 3 (a) or 3 (b) (10 marks) Q.4 ANALYSING Answer 4 (a) or 4 (b) (10 marks) Q.5 EVALUATING Answer 5 (a) or 5 (b) (10 marks) CREATING

2. IMPLEMENTATION : APIMR implement the curriculum with Academic calendar and Timetable. Mapping of Course Outcome and Program out Come is prepared by faculties followed by Rubrics, evaluation criteria, session plan. To improve basic skills of the students, activity based teaching learning methodology is utilized with ICT wherever possible.

3. MENTORING : We believe not just teaching the students in orthodox style but we focus individual attention on each student by providing throughout hand-holding support. Our faculties are playing a role of mentors which we conduct on weekly basis. Mentoring is used for various situations and different points in students' life. Such as: Induction Goal Setting Goal Achievement This is supported my CHAKKA-JAM Model.

4. RESPONSE : Response is the fourth element in our framework. The importance of this element cannot be minimized as it provides inputs.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
00	0	Nil	000	0	0

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
PhD or DPhil	Management	17/09/2020
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	FM, MKT, HRM, OSCM, BA. RABM . THM, PHM, IB.	01/06/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Management Fundamentals	01/07/2019	117

Enterprise Analysis Desk Research	01/07/2019	117
Selling Negotiation Skills Lab	01/07/2019	117
Business System Procedures	01/07/2019	117
Contemporary Frameworks in Management	01/07/2019	117
Digital Business	01/07/2019	117
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MBA	FM, MKT, HRM, OSCM, IT, RABM,	75
<a href="#">View File</a>		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Effective feedback requires a goal, as well as to take action to achieve the goal. Effective feedback shows current level of performance, and lets them know what they need to do to reach higher level. Thus APIMR utilizes this tool for overall development of the institution. In this following practices were followed by APIMR:- A. Internal Evaluation: At the beginning of every semester the Course teachers opt for a combination of one or more CCE methods from the list of methods provided by the Savitribai Phule Pune University in their syllabus copy. The Course teachers have ample opportunities to develop their own innovative methods for the evaluation process of the students. These methods/parameters not only assess the students' performance but help them to develop their out-of-the-box thinking capabilities which can be beneficial to excel in corporate life. The outcome is totally analysis under the system is monitored and with the help of this attainment level proper action for performance improvement is taken. B. Teachers Performance: The performance of the teachers assessed by the students, the feedback reports analyzed and utilized. Teachers submit Self-Appraisal Reports which are appraised with the analysis of results, student's feedback and thereto the reviews of academic record files are maintained. C. Alumni feedback: Though APIMR has a history of mere 11 years its alumni can be traced into various fields like corporates, industries, entrepreneurship, social, political, entertainment. Out of the total feedback received from the alumni 26 are highly satisfies with development activities at the APIMR, 47 are somewhat satisfied and 21 are neutral and only 5 members is highly dissatisfied. The alumni are highly</p>



satisfied about the syllabus revised by the university and they are satisfied as the course curriculum is relevant to their jobs/profession. The Alumni is somewhat satisfied about the teaching learning methodology used at the institute and the faculties are rated satisfactorily by them. The overall rating of the academics of APIMR is rated satisfactory. The overall rating for the admin services is good and satisfactory. The overall rating for the activities held at APIMR is satisfactory. D. Feedback from parents: MBA-Parents-feedback for the academic year 2019-20 about APIMR. Feedback is based on 13 questions that about Institute campus, library facility, parking facility, canteen facility, guest lecture, cultural and sports activity etc. Here, data indicates that out of 13 questions Infrastructure, canteen facility, ICT, Discipline, and Ethics-Value are TOP Five, i.e. are up to-the-mark. Admission-Procedure, Work-Culture, Teaching-Quality-Experience, Library, Student-Counseling and Placement are on second level. But Sport and Cultural activities are poorly ranked by the parents. Thus we can say that the parents are satisfied with the progress of APIMR.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MBA	Management	240	196	196
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	Nil	196	Nil	10	10

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	10	10	4	Nil	13
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

2.3.2 Students mentoring system available in the institution? Give details. (Maximum 500 words) 2.3.2 – Students Mentoring System available in the APIMR A student mentoring system is already exists from the Academic year 2017-18. Mentoring System has emerged as a strong response to the plight of students at-risk. APIMR offers a highly-efficient Mentoring system through which a group of 5 - 7 students are assigned to a faculty member at the commencement of the program. Mentors meet their students and guide them with their studies and extra-curricular activities. They also provide advice relating to selection of major, career guidance

and personal problems. The mentors act as guides to the students during their summer and final projects. The mentoring system of APIMR ensures that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. The institute has an integrated mentoring system where the faculty acts as a link between the students and the institution and performs the following functions-

- Mentors are assigned to monitor and guide students all through the two years.
- Mentors coordinate with the parents regarding the progress of the students.
- Mentors also keep track of the mentees' performance during the summer internship by continuous interaction with the industry guide designated to the student by the company.
- Mentors communicate with fellow faculty and promote mentees at the time of difficulty / opportunity to help them develop further in their areas of interest. The Director of Institution also act as a mentor and monitor different activities of the assigned mentors and the students.
- Meet all mentors of his/her at least once a week for the reviewing of proper implementation of the system.
- Suggest and advise mentors whenever necessary.
- Initiate administrative action on a student (when necessary).
- Give a detailed report of the mentoring system to the Head of the Institute time to time. The Academic Committee of the Institute discusses the mentoring related issues at least twice in a semester and revises or upgrade the system if necessary.

Benefits of a Mentoring System in APIMR:

- Enhances the students' confidence and challenges them by setting higher goals, taking risks and ultimately guiding them to achieve higher levels.
- Individual recognition and encouragement.
- Psychosocial support at the time of need.
- Routine advice on balancing of academic and professional responsibilities.
- Mentors act as role models and facilitate leadership by developing the interpersonal skills and helping students thrive in competitive environments.
- Students get access to a support system (Mentors) during the crucial stages of their academic, professional and intellectual development.
- Students get an insider's perspective on navigating your career in the right channel.
- Students get an exposure to diverse academic and professional perspectives, and experiences in various fields.
- The mentees get a direct access to powerful resources within your major or profession.
- The mentors lay the foundation for the students to reach greater heights in their professional lives - Thereby contributing

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
196	10	1:20

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	10	2	Nil	4

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	nil	Nil	nil
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nil	MBA	2019-20	24/10/2020	14/12/2020
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

APIMR strongly believes in continuous progress of Quality improvement. Students' performance, initiates from start of Term and ends with term end exams. APIMR follows SPPU's outcome based syllabus. Outcome based syllabus required to assess course wise outcome from each and every student. The scheme of Comprehensive Concurrent Evaluation explicitly states the linkages of each CCE with the Course Outcomes (CO) and defines the targeted attainment levels for each CO. The Director approves the scheme of CCE. This is as follows: CIE-ESE (Credit per Course) Course Type 50-50 (3 credits) Generic Core (GC) 50-50 (3 Credits) Subject Core (SC) 50-50 (3 Credits) Project 0-50 (2 Credits) Generic Elective (University Level) GE 50-0 (2 Credits) Generic Elective (Institute Level) GE 50-0 (2 Credits) Subject Elective (Institute Level) SE For 3 credits course there shall be minimum of Three CCE items. For 2 credit course minimum of two CCE For 1 credit Course there shall be minimum of one CCE. The final scores shall be converted to 50, using an average or best two out of them formula. At the beginning of every semester Course teachers have opt for a combination of one or more CCE methods for their respective course from six various groups for internal evaluation defined in the syllabus by SPPU. Course teacher prepares scheme of CCE (Formative-Assessment) before commencement of the term. At the end of the term aggregate CCE scores/grades been calculated and CO attainment levels calculated. These methods/parameters not only assess the students' performance but help them to develop their out-of-the-box thinking capabilities which can be beneficial to excel in corporate life. Students are well informed at the beginning of the each semester about the evaluation methods and tentative schedules of the implementation of the various methods of the evaluation. The subject teachers have ample opportunities to develop their own innovative methods for the evaluation process of the students. The teachers also develop the question bank based on the curriculum that includes case studies on current business scenario. METHOD Course teachers have opt for a combination of one of more CCE methods: Group A Class Test, Open Book Test, Written Home Assignments, Viva Voce Group B Case Study, Caselet, Situation Analysis, Presentation Group C Field visit/ study tour and report of the same, Small Group Project Internal Viva-Voce, Model Development, Role Play, Story Telling, Fish Bowls Group D Learning Diary, Scrap Book/ Story of the week/ Story of the month, Creating a Quiz, Designing comic strips, Creating Brochures, Creating and Presenting Posters, Creating Crossword Puzzles, Library Magazines based assessment, Peer assessment, Autobiography / Biography, Writing a Memo, Work Portfolio Group E Book Review, Drafting a Policy Brief, Drafting an Executive Summary, Literature Review, Term Paper, Thematic Presentation, Publishing a Research Paper. Group F Online-exam, Simulation Exercises, Gamification Exercises, Presentation based on Google Alerts, Creating Webpage/ Website / Blog. In addition summer projects / dissertation projects, seminars, quiz, competitions, expert sessions, industrial visits, outdoor activities, conference and extracurricular co-curricular activities are also the part of CIE.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters APIMR adheres to the academic calendar for the conduct of CIE Before commencement of academic session Director and all faculties prepare the academic calendar well in advance. The academic calendar is prepared as per the instruction and guidelines issued by the university. The academic calendar includes various activities that need to be conducted during the entire semester. The calendar outlines -

- Commencement and Conclusion of Session
- The semester plan of activities such as:-
  - o Induction / fresher's program,
  - o industrial visits, guest lectures, Presentation, internal examinations, various festivals to be celebrated, various Days, Gathering, SCR Activities etc.
  - Holidays/ Vacations
  - Various Committees meetings
  - Stake holders interactions/

meetings • Mentoring Sessions • Alumni Meet • Conferences / Seminars / Workshops • Internal examination schedule • assignments /viva-voce • Tentative University examination schedule. Implementation of the curriculum has been made smooth and effective with the help of academic calendar and time table. The Director of APIMR finalizes the course the faculties have been allocated with the subjects considering specific and personal SWOT of the faculties. Faculties will prepare mapping of CO (course Outcome) and PO (Program out Come). Course teacher prepares Rubrics for each CCE. Thereafter evaluation criteria defined for their respective subject/course. Accordingly teachers will prepare session plan which duly reviewed by the Director APIMR. Director provides direction for preparing the timetable as per the guidelines of the number of credit hours for each subject prior to the commencement of the semester. Time -table is displayed in the on the notice boards. This becomes a guideline to the faculty members, and they strictly follow the schedule. In case of unavoidable circumstances the schedule is revised. Session plan of each subject makes teacher to complete the teaching-learning process in time.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.apimr.net/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MBA	MBA	Marketing Management	13	12	92.31
MBA	MBA	Financial Management	32	32	100
MBA	MBA	Human Resource Management	24	22	91.67
MBA	MBA	Information Tech. Management	2	2	100
MBA	MBA	International Business Management	2	2	100
MBA	MBA	Rural & Agri Business Management	1	1	100
MBA	MBA	Operations Management	1	1	100

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	00	0	0	0
<a href="#">View File</a>				

#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
STATE LEVEL SEMINAR ON RECENT TRENDS IN MARKETING	MBA	15/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
nil	nil	nil	Nil	nil
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	MBA	6	6.34
National	MBA	3	6.26
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
------------	-----------------------

[View File](#)

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
The Study of effect on artificial intelligence on future leadership performance	Dr. Harshali Gomase	TEST Engineering and Management	2020	5	Adhalrao Patil Institute of Management and Research	Nil
<a href="#">View File</a>						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	9	22	4	21
Presented papers	6	4	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

### 3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	nil	Nil	Nil

[View File](#)

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	Independently	Cleanliness drive at Grampanchayat and Hospitals	7	35
Tree Plantation Day	Independently	Tree Plantation	9	40

[View File](#)

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
National Level Online FDP on Different Hypothesis Test using EXCEL	APIMR and other Faculties as well as scholar and students	fees	2

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	Nil

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil

[View File](#)

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4530970	3611736

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Class rooms	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Libreria	Partially	2.0.3715.28728	2015

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Reference Books	3800	1269751	7	5674	3807	1275425
e-Books	1020	Nill	Nill	Nill	1020	Nill
Journals	24	41400	24	49955	48	91355
Digital Database	1	13570	1	13570	2	27140
CD & Video	194	Nill	Nill	Nill	194	Nill
Library Automation	1	26250	Nill	Nill	1	26250
Weeding (hard & soft)	20	7043	Nill	Nill	20	7043
e-Journals	1215	Nill	Nill	Nill	1215	Nill
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nill
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure



#### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	71	50	50	1	2	2	0	50	16
Added	0	0	0	0	0	0	0	0	0
Total	71	50	50	1	2	2	0	50	16

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS
---------------

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

### 4.4 – Maintenance of Campus Infrastructure

#### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
485000	1120177	3273000	3225657

#### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

We have centralize / Estate Office which undertakes regular maintenance, repairs and refurbishing of overall infrastructure including buildings and furniture. The Estate Office covers civil, electrical, and plumbing works. Maintenance is done in a scheduled manner and institute community enters complaints into a register which is used to attend the complaints promptly.

- To provide equal opportunity in availing benefits from the common facilities available in the campus such as swimming pool, canteen, transportation, Auditorium.
- To remove overlapping and miscommunication between academic institutes in campus in regards to the common facilities
- To enhance utilization of facilities

Computer / ICT Rules for Computer LAB

- Lab is available to access permitted websites only, other sites are not allowed.
- Should not make changes in the settings also should not install any software.
- Students should not connect any external device without prior permission.
- Students are advised to take care of computers and peripherals in LAB. Students have to shut down the computers before leaving the LAB.

Library Policy, System, rules and regulations

- Students have to register at library to get 'borrow card'
- Every reader to the library has to entered on prescribed library entry register
- Each borrow card is eligible to get two book at a time
- The teachers doesn't have limit for borrowing the book
- E-access has been provided in campus and required username and password has been given to students as well as faculty and displayed at in library appropriate place
- No Student shall use their i-Pad, Tab, MP3 Players inside the Library. If found, the Librarian has the full authority to retain that equipment.
- APIMR Library provides Libreria software.
- APIMR Library supports multi-platform for bibliographic databases such as MS-SQL or any other RDBMS.
- APIMR Library

supports cataloging of electronic resources such as e-journals, eBooks and virtually any type of material. 10) APIMR Library highly versatile and user-friendly OPAC C. Class Rooms Class rooms are assumed to be the main place of the institute supporting the key function of teaching / learning. The students are spending most of their time in classrooms. Keeping in mind all these aspects, rules and regulations along with policies are prepared. Such as: 1) Use of mobile phones are not allowed in class rooms 2) Care should be taken for LCD projector and other equipment in class 3) Strict time is to be followed 4) Dress code is made compulsory to enter in a class 5) Chitchat is not allowed in class except unless otherwise advised to do so 6) The audio systems are set up in the classrooms to have audio-visual impact of the Digital content used in the classroom. C. Sports Gym . The rules and policies are as under: 1) Institute Identity card is compulsory to enter the sports ground and Gym 2) Sports equipment borrowed need to return to sport authority by the end of the day D. Swimming pool CLOSED DUE TO PANDEMIC SITUATION

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			
a) National	Maharashtra State Direct Benefit Transfer (MahaDBT)	138	2831286
b) International	NIL	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling and Mentoring	14/07/2021	45	APIMR
Yoga Day	18/01/2020	25	APIMR
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
<b>2020</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>0</b>	<b>0</b>
<b>2019</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>00</b>	<b>0000</b>
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>Nil</b>	<b>Nil</b>
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
<b>Cultural Programme (Annual Social Gathering)</b>	<b>LOCAL</b>	<b>200</b>
<a href="#">View File</a>		

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>2019</b>	<b>NIL</b>	<b>National</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>NIL</b>
<b>2019</b>	<b>NIL</b>	<b>International</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>NIL</b>
<b>2020</b>	<b>NIL</b>	<b>National</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>NIL</b>
<b>2020</b>	<b>NIL</b>	<b>International</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>NIL</b>

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

APIMR being a student centric institution, we provide equal opportunity to the students for participation in decision making of institute's administration. We believe this as an opportunity for the students to acquaint for management by practice. In APIMR various committees have been formed with the leadership of students and to extent participation of the students we provide healthy atmosphere to the student's in campus to raise idea of activity, plan for that activity and conduct it on efficient basis. The student council plays a crucial role in conducting activities related to teaching and learning, cultural activities, examination and participates in various committers like IQAC, Student Welfare council Grievance Redressal, Anti Ragging, Sexual harassment, women grievance, library committee, Research Journal editorial board, and other such committees that are appointed for smooth conduct of curricular and extracurricular activities. Gender wise representational so given in the student grievance cell student council also promotes various activities like participation in inter etc. The list of committees and name of students with their role in committee is appeared in the below table-

Sr. No.	Name of Committee	Name of Student	Gender	Role of Student
1	Grievance Redressal Committee / Reservation Grievance Committee	Mr. Vikas Shinde	Male	Student Representative
2	Anti-Raging Committee	Ms Pranali Zodage	Female	Student Representative
3	Anti-Ragging Squad	Ms Pallavi Rajgurav	Female	Student Representative
4	Sexual Harassment at Workplace Committee	Mr Mangesh Darekar	Male	Student Representative
5	Women Grievance Committee	Ms Ekta Borhade	Female	Student Representative
6	Grievance Committee For SC/ST	Ms Dipali Argade	Female	Student Representative
7	Library Committee	Ms. Pranali Bankhele	Female	Student Representative
		Ms Dipali Argade	Female	Student Representative
		Ms. Nikita Bankhele	Female	Student Representative
		Ms Dipali Argade	Female	Student Representative
		Ms Nikita Bankhele	Female	Student Representative
		Ms Akshada Rokade	Female	Student Representative
		Ms Pallavi Erande	Female	Student Representative
		Mr Ramdas Kedari	Male	Student Representative
		Ms Shamali Gadhawe	Female	Student Representative
		Ms. Dhole Sandhya Subhash	Female	Student Representative
		Mr. Dound Pradip Rajendra	Male	Student Representative
		Mr. Wagh Vaishnav Suresh	Male	Student Representative

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni association has been registered in academic year 2018-19. The association registered comprised of entire students of Shri Bhairavnath Shikshan Prasarak Mandal (SBSPM), Landewadi. Thus, total members of the alumni association have representation of five academic institutes of SBSPM and APIMR is one of the institutions in it. It is to be pointed out that, even the alumni association is registered in the year 2018-19, though APIMR has engaged alumni students significantly to the development of the institution by organizing alumni meetings. Alumni students have associated and engaged with institute in following manner- Alumni Outreach: APIMR has put its efforts in enhancing outreach of the alumni engagement. The students are finding it as a unique way to recall the memories associated with their academic life with a joyous way. It also viewed as to give back to the institute which has made them professionals. These ex-students and member of alumni we put as role model for the current year students. This is the way we assure alumni outreach. Involvement and Services: Developing an active and engaged alumni network empowers both the Institute and its graduates. The Alumni Association continues

to seek innovative ways to serve alumni by providing social, educational, and professional opportunities that appeal to our broad constituency. Alumni Career and Networking Services: Alumni can participate in seminars, workshops, and technical events that showcase skills and accomplishments, and take advantage of opportunities to meet specialists and eminent captains of industry.

5.4.2 – No. of enrolled Alumni:

110

5.4.3 – Alumni contribution during the year (in Rupees) :

3800

5.4.4 – Meetings/activities organized by Alumni Association :

1

## **CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT**

### **6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

APIMR believes in participative management and collaborative working through empowering the students and employees to improve the quality of the institutional process. Decentralization is having a significant impact on policy, planning and management of elementary education. To promote quality of education to all sections of society academic, social, political and aiming to develop a responsible management, at the same time, decentralization is seen as a means of improving the efficiency of education system and the quality of educational services. At various levels the APIMR grooms leadership. Governing body, Management, Director, IQAC coordinator Members, teaching staff, non-teaching staff, supporting staff, student representatives, Stakeholders, Alumni and various committees jointly empowered to propose, design, formulate and execute their plans within the frame work of governance. Participative Management:- The institute promotes the culture of participative management at the strategic level, functional level and operational level. ? Strategic Level :- The Director , Governing body / College Development committee, Faculties and the IQAC are involved in defining policies and procedures, framing guidelines an rules regulations pertaining the admission, examination, code of conduct- rules and regulation, grievance, support services, finance etc. ? Functional Level: - Faculty members share knowledge among themselves, students and staff members while working for committee. Director and Faculty members are involved in joint research and have published papers. ? Operational Level: - The Director and faculty members have discussion and accordingly interact with government and external agencies (includes AICTE) together maintain interactions with the concerned departments of affiliating university. Students and office staff join hands with the Director and faculty for the execution of different academic, administrative, extension related, co - and extracurricular activities. All decision are taken after due discussion all the stakeholders mentioned above participate in the decision making process.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### **6.2 – Strategy Development and Deployment**

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
---------------	---------

Human Resource Management	Research culture has been enhanced and welfare measures are implemented in the institute. Also faculties are encouraged to participate in the FDP for improving teaching pedagogy.
Library, ICT and Physical Infrastructure / Instrumentation	Library books are kept included in the stock. ICT faculties are also updated keeping in mind the online platforms as an impact of pandemic.
Research and Development	Research and development is also facilitated in academic that have been reflected from the state level seminar on research in which multiple papers have been published by the students and teachers as well.
Examination and Evaluation	Concurrent continuous evaluation has been adopted as per the curriculum. This has been monitored for students through out the academic year.
Teaching and Learning	We promote life long learning culture among the staff and students. New and innovative teaching and learning pedagogues are encouraged in the institute.
Curriculum Development	Institute level subjects are considered for curriculum development. Activity based teaching is included in the curriculum development.
Admission of Students	Promotion of the best practices in graduate students has been conducted. Placement activities and students development has been done for increasing good will of the institute. SO that admissions will be increased.
Industry Interaction / Collaboration	A dedicated placement cell is operative in the campus. Frequent visits to the corporate has been made to enhance interaction with the industry.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Digitization of the planning activities has been made. Using online platforms meetings have been conducted.
Administration	Admission process is facilitated by DTE and SPPU thus, complete online platform has been provided by these agencies.
Finance and Accounts	Online fee submission and using UPI is also encouraged in the institute for paying routine fees.

Student Admission and Support	Google drive has been created for storing learning material and access has been given to the students so that use the resources anytime and anywhere. Admission process is facilitated by DTE and SPPU thus, complete online platform has been provided by these agencies.
Examination	Online exams are conducted by the SPPU during pandemic. Exam form filling and hall ticket generation is already provided through the online platform.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	National Level Online FDP on Different Hypothesis Test using EXCEL	Nil	25/07/2020	26/07/2020	12	1
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programm on Outcome Base Education Co-Po Attainment	2	17/07/2019	17/07/2019	1

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	12	Nil	6

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Quaters, timely Salary, reimbursemet of fees for research conference, advance salary if required, maternity leave, sick and casual leave, special program on health and fitness, various functions with sense of fervor with gifts and lunch hosted by the management every year to make it more memorable.	Timely Salary, advance salary on demand maternity, advance salary leave , sick leave, casual leave, special programs on health and fitness, yoga and meditation, various functions with sense of fervor with gifts and lunch hosted by the management every year to make it more memorable.	Installment in fees, earn and learn scheme, Free Wi-fi Connectivity, scholarship form filling guidance

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits are mandatory and routine activities in APIMR. In the institute dedicated full time internal auditor has been appointed. The role of the auditor is to provide systematic approach while maintaining financial records. Periodic assessment of the internal audits are conducted. The institute is also initiated Academic and Administrative Audits (AAA) for continuous improvement of the institute. As per the rules and regulations of government, final external auditor is also appointed. This is basically the statutory audit conducted for the entire society of BSPM though a separate audit for APIMR is also conducted.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

00

**6.5 – Internal Quality Assurance System**

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Auditors are appointed	Yes	Director



Administrative	Yes	External Auditors are appointed	Yes	Director
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Feedback been collected and point to be noted for the development and progress of APIMR

6.5.3 – Development programmes for support staff (at least three)

The training programs are conducted for staff using open platform and open communication. This is basically to provide oral guidelines for smooth functioning of their roles and responsibilities.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Research center is proposed after NAAC. AAA audit is initiated after NAAC. Revised outcome based curriculum has been implemented.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Research Journals V-01	15/08/2019	15/08/2019	16/08/2019	200
2019	AAA	Nil	Nil	Nil	Nil
2019	Research Journal V-02	15/02/2020	14/02/2020	14/02/2020	130
2020	Discussion on Ph.D. Research Center for APIR	05/07/2019	Nil	Nil	Nil
2019	Implemented Revised Syllabus Choice Based Credit System (CBCS) and Grading System Outcome Based Education Pattern	05/07/2019	Nil	Nil	Nil
2019	National /	19/10/2019	Nil	Nil	Nil

	State level Seminar				
2020	Pandemic and APIMR academic responsibility	08/07/2021	Nil	Nil	Nil
<a href="#">View File</a>					

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
INTERNATIONAL WOMENS DAY:8 March 2020	08/03/2020	08/03/2020	63	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>The SBSPM has had a long standing tradition of preservation of Culture, heritage Environmental consciousness and sustainability also the alternate energy initiative in the campus. In order to sensitize students towards the need to preserve our environment and ecology, tree plantation drives are organized in APIMR Campus. The main aim of this drive was to spread and create awareness to protect the environment from degrading /global Warming. In this regards we already stopped using plastic in our campus as previously mention about the ban of plastic in the campus of APIMR. APIMR has a system to generate electricity from the solar system. we would like to mention that from that energy the street light of the whole campus is totally utilize that at night time. Annual lighting power requirement met through led blubs is 2.5 Kwh. Annual lightening power requirement is 7.5 kWh This means 33.33 percent power requirement is met through led blubs in APIMR Campus. Following more point regarding the same are:- Waste Management • Solid waste management: Vermiculture • Liquid waste management: Rain water Harvesting • E- waste management : Dead Stock register Green Practices: • APIMR tree plantation • Student and staff using Bicycles as well as public transport • Plastic free campus • Green landscaping with trees plants • Currently APIMR have Partial Management Information system. Soon we are be fully on Management Information system. So right now we are partially paperless work.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Rest Rooms	Yes	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	Yes	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nil	1	22/10/2020	1	Diwali - Palastika Donation Drive	Anath Niradhar Balak Ashram Palastika, Tal. Ambegaon	36
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nil	Nil

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	21/06/2019	21/06/2019	25
Tree Planatation	16/09/2019	16/09/2019	20
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Students and Staff Using Bicycles, Public transport
Plastic free Campus
Green landscaping with trees and plants
Currently APIMR have Partial Management Information system. soon we are be fully on Management Information system. so right now we are partially paperless work.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

The APIMR is the institute dedicated for students improvement and dedicated to the students development to become future managers. Keeping this in mind the APIMR has provided opportunities for students improvement in various areas. In the academic year 2019-20 institution has implemented two distinct activities classified under the best practices such as, (a) state level seminar and (b) donation drive. In the month of February 2020, the second volume of the first issue was released for the International research journal of Commerce and Management. State level seminars have been conducted to enhance the capability of the students and the research skills belong to the faculty working with the institute. The primary aim of this seminar is to inculcate the skills of scientific enquiry among the management students. This aim is based on the assumption that the skills of scientific inquiry are essential for developing problem solving skills. The students have been provided with a clear

instruction for preparing a research paper under the mentorship of the faculties and methodology of scientific enquiry has been taught to the students for getting a high quality research paper. This best practice is witnessed in researching culture among the various stakeholders of the institute but most specifically it is very much useful for the future managers to get the problem solving skills. Multiple preparations have been conducted for finalizing research papers from the students. A dedicated resource of faculty has put their efforts in writing high quality research papers. The quality of the research paper has been designed based on the percent of Plagiarism which has been checked with percentages of plagiarism using software, 'Turnitin'. As a result of this activity research papers have been written and completed by the students along with their faculty members. Those papers have been submitted to the reviewers by the Board of editors and after necessary corrections the papers have been accepted and published in a APIMR International research journal of Commerce and Management. As has been mentioned as a second activity and the best practices namely a donation drive conducted by the APIMR institute for Palastika Balakashram (Orphanage Kids). As planned on 22nd October 2019, API mark stop along with the students have visited this often is home to conduct donation drives. This is a unique way of celebrating Diwali festival along with the orphanage children living in the Ashram. Objective of this activity was to provide a sense of humanity among the future managers who will be leading the industry. Team APIMR consisted of students and faculty who have donated daily necessary items such as clothes, soaps, shoes, undergarments and sweaters to keep them warm in cold weather. Apart from this, the institute's students also donated daily necessities such as laundry detergent, shampoo conditioner, soap, toothpaste and cleaning supplies. Another objective of this donation drive is to provide students with the individual responsibility towards society by understanding humanity.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[http://apimr.net/pdfs/State\\_Level\\_Seminar.pdf](http://apimr.net/pdfs/State_Level_Seminar.pdf), <http://apimr.net/pdfs/Diwali%20-%20Donation%20Drive.pdf>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

QIF 7.3.1: Performance of the institution in one area distinctive to its vision, priority and thrust APIMR has put it's consistently endeavor in developing the student's to become future managers. Apart from this academic performance, APIMR has put its sincere efforts in untethered the potential of students to become complete good human being with awareness of humanity, society, environment and patriotism. This is the priority and performance distinctive from our vision, priority and thrust. Certain examples can be shared in this report to highlight these distinctive performances, such as, tree plantation, GramSwachhata (cleanliness drive), donation drives etc. The each and every exemplary event recorded above is having its unique priority and development goal for the students being participated in these programs. The details on these activities have been described with the help of below sections. TREE PLANTATION is the program and activity conducted in APIMR to raise awareness of the students regarding environmental issues such phenomena of global warming. This global issue is such a serious that every country is putting their best efforts to minimize the impact of this issue. Thus, by adopting simple steps of tree plantation students raised their understanding as 'local solution to global issues'. GRAM SWACHHATA PROGRAM, all the students of APIMR have participated in cleanliness drive at village Landewadi, where institute is situated. The students have put their efforts on cleaning public

roads, village panchayat premises and also public hospital at local level. The intention behind this activity was not only to clean the areas of village Landewadi, but to put an example for villagers to showcase that cleanliness in village is responsibility of villagers first and then of government. Socializing is the major agenda behind this cleanliness drive for the students. DIWALI -DONATION DRIVE APIMR has seen the result of this grooming in students in an event of donation drive. APIMR always have a courtesy of the orphans and homeless kids. In general, orphans need clothing such as clothes, socks - stockings, shoes - boots, underwear and sweaters - hoodies to keep them comfortable during cold weather and this the things APIMR already donated in last visit so in this visit we decided to supply some with specific basic need items. Things like laundry detergent, shampoo and conditioner, hand-soap, toothpaste, pretty much any cleaning supplies along with cleaning materials we also supply hair-oil, Powder and may more things. These are things that orphanages have to buy massive quantities of that are always in need. If you are going to put in the effort to donate, make it something useful. APIMR always focus on charity specializing in helping orphans and homeless people. This is spreading the humanity among the students as whenever these students become managers will follow principle of humanity and welfare of masses.

Provide the weblink of the institution

<http://apimr.net/index.php>

### **8.Future Plans of Actions for Next Academic Year**

Ph. d research Center in commerce and management affiliated to SPPU Pune is planned. The continuous audit for Academic and administration is decided in the future plan. Strengthening teaching and learning and evaluation is planned for future activities. Effective implementing revised syllabus 2019 using outcome based education with CBCS and grading system is planned. future action plans also includes COVID 19 awareness programmes for students. Strengthening Research aptitude in teachers and inculcating innovative thought process in students through various extension activities is planned. A student support system such as hand holding support for survival in carrier is also planned for alumni. Strengthening of feedback mechanism from all stakeholders is planned for improvement in qualitative monitoring and review of various academic processes.