

Date: 01/07/2019

NOTICE

This is to notify all that as per the latest guideline by NAAC, the composition of Internal Quality assurance Cell (IQAC) in Institute; we hereby updated the list of IQAC committee members attached with this notification.

The members of Internal Quality Assurance Cell (IQAC) are expected to go through the Guideline and help the IQAC Cell towards the Quality enhancement of the Teaching and Learning Process as well as other related processes.



A handwritten signature in blue ink, appearing to read "Jitendra M. Hude".

Director
Dr. Jitendra M. Hude
Shri Bhairavnath Shikshan Prasarak Mandal's
Adhalrao Patil Institute of Management & Research
A/P. Landewadi (Chinchodi), Tal. Ambegaon, Dist. Pune

List of Members of IQAC (Internal Quality Assurance Cell)

(2019-2020)

Sr.No.	Name	Designation
1	Dr. Jitendra Hude	Chairperson
2	Prof. Mrs Shamal Choudhary	Management Representative
3	Prof. Mahesh Bombale	Member
4	Prof. Mayur Chikhale	Member
5	Prof. Amit Ghotane	Member
6	Prof. Sonali Walse	Member
7	Mr. Manoj Gadage(Office Superintendent)	Member
8	Mr. Ravindra Balasaheb Karanjkehele (Industrialist)	Member
9	Mr. Sunil Damodar Bankhele (Society)	Member
10	Mr. Vishal Dattatray Shewale (Alumni)	Member
11	Mr. Mangesh Darekar (Student)	Member
12	Ms. Rohini Nighot (Student)	Member
13	Dr. Dayanand Surwade	Member-Secretary

**Shri Bhairavnath Shikshan Prasarak Mandal's
Adhalrao Patil Institute of Management & Research**

Internal Quality Assurance Cell (IQAC) Meeting

Date: 15th January 2020

Time: 11:00 A.M.

Venue: - APIMR Board Room

AGENDA

Item No. :-

1. To read & confirm the minutes of the meeting held on 19th October 2019.
2. Alumni Meet
3. National/ State Level Seminar (Quality Parameters)
 - a. Plagiarism percentage to be reduced.
 - b. Encouraging APIMR students to prepare and present Research paper.
 - c. Printing research papers in APIMR-IRJCM with ISSN no.
4. For MBA admission A.Y.2020-2021 Counseling for MH-CET 2020.
5. Industrial Visit
6. Cultural program
7. "Shivaji Jayanti" birth anniversary of Shivaji Maharaj

Any other item with the permission of the Chair

MINUTES

A meeting of the IQAC of Shri Bhairavnath Shikshan Prasarak Mandal's Adhalrao Patil Institute of Management & Research (APIMR) was held at 11:00 a.m. on Wednesday the 15th January 2020 in Board Room of APIMR.

Dr. Jitendra Hude – Director, APIMR was in the chair. Dr. Dayanand Surwade – Secretary, IQAC welcomed the honorable members to the meeting. He initiated the discussion on the various items on the agenda. Following points to be discussed:-

1. To read & confirm the minutes of the meeting held on 19th October 2019.
The minutes of the last meeting were confirmed after reading.
2. Alumni Meet
It was brought to the notice that as per the schedule the alumni meet to be organized in the month of Feb 2019. Discussion took place and it is resolve to celebrate the alumni meet all together of Shri Bhairavnath Shikshan Prasarak Mandal. It is unanimously decided by all the committee members to

registration for the same to be done the responsibility is given to Prof. Mayur Chikhale.

3. National Level Seminar (Quality Parameters)

- a. Plagiarism percentage to be reduced.
- b. Encouraging APIMR students to prepare and present Research paper.
- c. Printing research papers in APIMR-IRJCM with ISSN no.

As discussed in the last meeting about organizing a national/state level seminar, discussion took place to improve Quality parameters for our research journal. Last year it was finalized to accept the research paper having plagiarism up to 35%. Discussion took place the considering the point of Quality improvement. The discussion further progress on the point to encourage the APIMR students for preparing their own research paper and present the same in APIMR international Journal this is nothing but giving them a wide platform as well as develop confident among them.

After discussing on the above point unanimously it is resolve as follows:

- a. Only those research papers for APIMR – IRJCM is to be accepted whose plagiarism is not more than 20%. (APIMR students are permitted till 35%)
- b. APIMR will support and encourage students to prepare the research paper for APIMR journal as well as will also support them for presentation of the same.
- c. The selected paper to be printed in APIMR – IRCJCM.

4. For MBA admission A.Y.2020-2021 Counseling for MH-CET 2020.

Already the admission schedule is started from 10th of the Jan 2020 and it has been observed that the graduated final year students are unaware about the MH-CET. Discussion took place and it is anonymously agreed by all members present in the meeting and resolve that APIMR faculties will conduct a carrier guidance program to various nearby colleges.

5. Industrial visit

As per the requirement of the MBA Program discussion on the industrial visit took place; unanimously resolved to plan for industrial visit in the month of March 2020 responsibility for the same given to Prof. Mayur Chikhale.

6. Cultural program

To provide a platform for the student discussion took place for the same and it is resolve to organize an annual gathering in the month of Jan 2020.

7. Exposure to industry

As per the requirement of the curriculum it is one of the important point that MBA students should get an exposure to industry/corporate world. Discussion

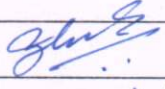
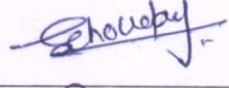
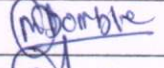

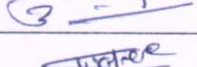

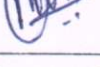
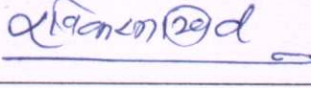
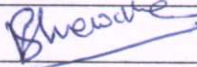
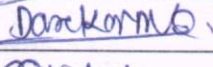
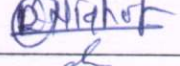
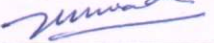
took place; it is resolved to plan for industrial visit. Responsibility for the same handed over to Prof. Mayur Chikhale.

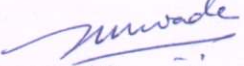
8. "Shivaji Jayanti" birth anniversary of Shivaji Maharaj

19th February is the birth anniversary of the great Maratha Warrior Shivaji Maharaj. Discussion took place and it is anonymously agreed by all members present in the meeting and resolve that APIMR will celebrate Shiv Jayanti. Responsibility handed over to Prof. Mayur Chikhale.


The meeting concluded with the vote of thanks to the Chair.

The following members were present for the meeting:-

Sr.No.	Name	Designation	
1	Dr. Jitendra Hude	Chairperson	
2	Prof. Mrs Shamal Choudhary	Management Representative	
3	Prof. Mahesh Bombale	Member	
4	Prof. Mayur Chikhale	Member	
5	Prof. Amit Ghotane	Member	
6	Prof. Sonali Walse	Member	
7	Mr. Manoj Gadage(Office Superintendent)	Member	
8	Mr. Ravindra B. Karanjkhale (Industrialist)	Member	
9	Mr. Sunil D. Bankhele (Society)	Member	ABSENT
10	Mr. Vishal D. Shewale (Alumni)	Member	
11	Mr. Mangesh Darekar (Student)	Member	
12	Ms. Rohini Nighot (Student)	Member	
13	Dr. Dayanand Surwade	Member-Secretary	


Dr. Dayanand Surwade
Member Secretary, IQAC

Circulated to :
All Members of the IQAC – APIMR, Pune.


Director
Shri Bhairavnath Shikshan Prasarak Mandal's
Adharao Patil Institute of Management & Research
A/P.Landewadi (Chinchodi), Tal.Ambegaon, Dist.Pune

**Shri Bhairavnath Shikshan Prasarak Mandal's
Adhalrao Patil Institute of Management & Research**

Internal Quality Assurance Cell (IQAC) Meeting

Date: 05th July 2019

Time: 11:00 A.M.

Venue: - APIMR Board Room

Agenda

Item No. :-


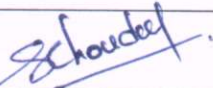

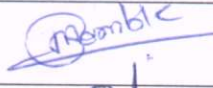
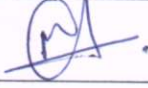


1. To read & confirm the minutes of the meeting held on 05th January 2019.
2. Registration of Alumni Association.
3. NAAC
4. Research Center.
5. Syllabus 2019 – New Curriculum Design from academic year 2019-20.
6. Academic Calendar & Time Table


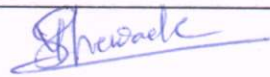
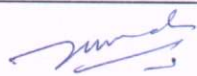
Any other item with the permission of the Chair

Minutes

A meeting of the IQAC of Shri Bhairavnath Shikshan Prasarak Mandal's Adhalrao Patil Institute of Management & Research (APIMR) was held at 11:00 a.m. on Saturday the 05th July 2019 in Board Room of APIMR.

The following members were present for the meeting:-

1.	Dr. Jitendra Hude	
2.	Prof. Mrs. Shamal Chaoudhary	
3.	Prof. Vishwajit Thigale	
4.	Prof. Mahesh Bombale	
5.	Prof. Mayur Chikhale	
6.	Prof. Amit Ghotane	
7.	Ms. Asmita Patil (Librarian)	

8.	Mr. Manoj Gadage (Office Superintendent)	
9.	Mr. Sagar Prakash Kajale (NGO)	Kajale SP
10.	Mr. Ravindra Balsaheb Bankhele (Industrialist)	ABSENT
11.	Mr. Vishal Dattatray Shewale (Alumni)	
12.	Dr. Dayanand Surwade	

Dr. Jitendra Hude – Director, APIMR was in the chair. Dr. Dayanand Surwade – Secretary, IQAC welcomed the honorable members to the meeting. He initiated the discussion on the various items on the agenda. Following points to be discussed:-

1. To confirm the minutes of the meeting held on 05th January 2019.

The minutes of meeting dated 05th January 2019 were confirmed after reading.

2. Chair congratulated all members for successfully conducting an alumni meet as well as getting Alumni Association Registered.

3. NAAC

Chair appreciated the cooperation and efforts taken by everyone towards NAAC peer team visit held on 25th & 26th June 2019.

4. Research center for M.Phil./Ph.D. at APIMR

Review of last meeting, discussion took place and resolves to proceed with further formalities required to be complete for getting Research Center at APIMR. Responsibility for the same handed over to Prof. Mayur Chikhale.

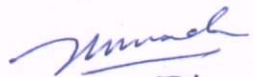
5. Syllabus 2019 – New Curriculum Design from academic year 2019-20

The Chairperson IQAC briefed the members about new curriculum design for academic year 2019-20 by Savitribai Phule Pune University; further copy of the syllabus was discussed for implementation. As the improvement in education quality, view point of accreditation and assessment Implementation of Outcome based Education along with CBCS & Grading system unanimously accepted by all the members.

6. Academic Calendar & Time table

The Chairperson of IQAC briefed the meeting about the academic session and suggested to start for the preparation of Academic Calendar as well as the time table for the semester. His suggestion unanimously accepted. It is Resolved that Prof. Mahesh Bomble will prepare the same.

The meeting concluded with the vote of thanks to the Chair.


Dr. Dayanand Surwade
Member Secretary, IQAC

Circulated to :

All Members of the IQAC – APIMR, Pune.

**Shri Bhairavnath Shikshan Prasarak Mandal's
Adhalrao Patil Institute of Management & Research**

Internal Quality Assurance Cell (IQAC) Meeting

Date: 19th October 2019

Time: 11:00 A.M.

Venue: - APIMR Board Room

Agenda

Item No. :-

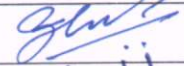
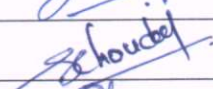
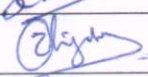
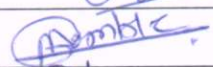
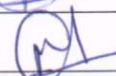

1. To read & confirm the minutes of the meeting held on 05th January 2019.
2. ISSN registration of APIMR - IRJCM
3. Induction Program and Fresher party
4. Research Center for APIMR
5. National / State level Seminar
6. Additional subscriptions for Library
7. Training and Placement Officer (TPO)
8. Donation Drive
9. Industrial Visit

Any other item with the permission of the Chair

Minutes

A meeting of the IQAC of Shri Bhairavnath Shikshan Prasarak Mandal's Adhalrao Patil Institute of Management & Research (APIMR) was held at 11:00 a.m. on Saturday the ~~05th Jan~~ 19th Oct 2019 in Board Room of APIMR.

The following members were present for the meeting:-

1	Dr. Jitendra Hude	
2	Prof. Mrs. Shamal Chaoudhary	
3	Prof. Vishwajit Thigale	
4	Prof. Mahesh Bombale	
5	Prof. Mayur Chikhale	
6	Prof. Amit Ghotane	

7. Training and Placement Officer (TPO)

Other than providing the excellent quality education, to expose APIMR students to industrial aspects and make them industry ready APIMR arranged structured programs, projects, guest lectures etc. To further improvement in this regards discussion took place and **it is resolved. that Prof. Dr. Harshali Gomase along with Prof. Sonali Walse will take additional charge as TPO. It is also resolved to propose the management to recruit a separate person as an TPO in future**

While discussion point get diverted towards entrepreneur/ Industrial exposure for APIMR. Further it is **resolve that entrepreneur / industries experts to be invited in APIMR. It would be taken care by Prof. Sonali Walse and Dr. Harshali Gomase.**

8. Donation Drive

As APIMR incorporate Social Responsibility in Management education and promote it as an integral part of the learning system. Further discussion took place on the point and it is resolved to organize a donation drive. In further conversation Chairman said fortunately we have Diwali occasion and we could donate something to the orphanage. His proposal was unanimously accepted and **resolved to conduct a donation drive and the responsibility handed over to Prof. Mayur Chikhale.**

9. Industrial Visit

Chairman raise the point of industrial visit as it is necessary as per curriculum and discussion took place; it is **resolved to plan for industrial visit. Responsibility for the same given to Prof. Mayur Chikhale.**

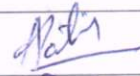

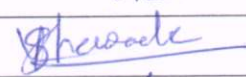
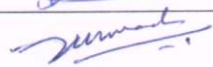
- 10. Any other item with the permission of the Chair** – The Coordinator, IQAC proposed that the next meeting of IQAC will be held in the month of **January 2020.**

The meeting concluded with the vote of thanks to the Chair.



Dr. Dayanand Surwade
Member Secretary, IQAC

Circulated to :
All Members of the IQAC – APIMR, Pune.

7	Ms. Asmita Patil (Librarian)	
8	Mr. Manoj Gadage (Office Superintendent)	
9	Mr. Sagar Prakash Kajale (NGO)	Kajale SR
10	Mr. Ravindra Balsaheb Bankhele(Industrialist)	ABSENT
11	Mr. Vishal Dattatray Shewale (Alumni)	
13	Dr. Dayanand Surwade	

Dr. Jitendra Hude – Director, APIMR was in the chair. Dr. Dayanand Surwade – Secretary, IQAC welcomed the honorable members to the meeting. He initiated the discussion on the various items on the agenda. Following points to be discussed:-

1. To read & confirm the minutes of the meeting held on 05th January 2019.

The minutes of the last meeting were confirmed after reading.

2. ISSN registration of APIMR - IRJCM

Chair congratulated all for getting an ISSN number “2582-0966” (Ref. dated 30th July 2019)

3. Induction Program and Fresher party

As the admission of this academic year were delayed. It was suggested to conduct induction program as well as fresher party for one day instead of Two Days. The program was organized by second year students on 28th September 2019. It had been observed all the students enjoyed and benefited by the same. The Committee proposed to get feedback analysed for the remedial action it any. The proposal was unanimously accepted and the responsibility is handed over to Prof. Sonali Walse.

4. Research Center for APIMR

As we applied for affiliation of Research Center for APIMR. Further process is to be tracked and followed as per SPPU Norms. Responsibility for the same is handed over to Prof. Mayur Chikhal.

5. National / State level Seminar

As APIMR now can print its own journal with an ISSN number, it is one of the great step in the research activity of APIMR. Every member in the meeting appreciates the efforts in getting an ISSN number. Discussion carried on further journey in the field of research. **It is resolved to conduct national/state level seminar in the month of February 2020.**

6. Additional subscriptions for Library

Due discussion took place on Internal Quality Assessment and further lead to library, Library is a key elements in achieving academic standards and excellence in terms of teaching, research and extension. Unanimously it is **resolved to enrich APIMR library with additional subscriptions, journals, books, updating information technology additional linkage with various useful websites.**

Shri Bhairavnath Shikshan Prasarak Mandal's
Adhalrao Patil Institute of Management & Research

Internal Quality Assurance Cell (IQAC) Meeting

Date: 05th January 2019

Time: 11.00 am

Venue : - APIMR-Board Room

Agenda


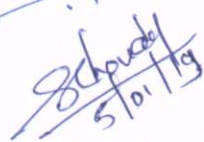
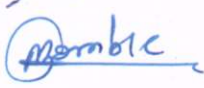




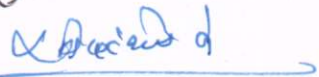
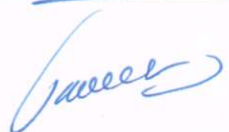
Item No. :-

- 1) To confirm minutes of the last meeting
- 2) Computing facilities to be updated
- 3) Research Center for MPhil/PhD to be started at APIMR
- 4) To start Consultancy and CSR Cell at APIMR

Minutes

A meeting of the IQAC of Shri Bhairavnath Shikshan Prasarak Mandal's Adhalrao Patil Institute of Management & Research (APIMR) was held at 10.30 am on Saturday the 5th January, 2019 in Board Room of APIMR.

The Following members were present

- | | | |
|---|---|---|
| 1 | Dr. Jitendra Hude |  |
| 2 | Prof. Mrs. Shamal Chaudhari |  |
| 3 | Prof. Mahesh Bombale |  |
| 4 | Prof. Mayur Chikhale |  |
| 5 | Prof. Amit Ghotane |  |
| 6 | Prof. Ms. Sonali Walse |  |
| 7 | Mr. Manoj Gadage (Office Superintendent) |  |
| 8 | Mr. Ravindra Balasaheb Karanjkehele (Industrialist) |  |
| 9 | Mr. Sunil Damodar Bankhele (Entrepreneur) |  |

10 Mr. Vishal Dattatray Shewale (Alumni)

11 Dr. Dayanand Surwade

Shewale
Surwade

Dr Jitendra Hude - Director-APIMR was in the Chair. Dr. Dayanand Surwade - Coordinator IQAC welcomed the honorable members to the meeting. He initiated the discussion on the various items on the Agenda. Following points were discussed:

1) Minutes of the last meeting were confirmed after reading

2) Computing facilities to be updated

It is discussed and resolved to propose the upgradation of computing facilities to the management for further decision, and unanimously accepted by all the Committee Members.

3) Research Center for MPhil/PhD to be started at APIMR

Looking forward the need and concern of research in the overall development of APIMR, it is discussed and resolved to start a Research Center for MPhil/PhD APIMR and further discuss the matter with the management. It is further resolved that the Director-APIMR and his team will shoulder the responsibility for the same.

4) Consultancy

It is discussed and resolved that APIMR to start consultancy services for NGOs/Institutions/Industries. Members further directed Dr, Dhananjay Pingale to prepare a draft for the same and present in the next meeting.

There was no any other point to be discussed; the meeting ended with thanks to the chair.



Surwade
Dr. Dayanand Surwade
Member Secretary, IQAC

Circulated to:

All Members of the IQAC - APIMR, Pune