

Academic and Administrative Audit Report: 2019-2020

-Audited by

Dr. Anand Dadas

Director, Modern Education Society's

Neville Wadia Institute of Management and Studies
and Research, 19, Principal V.K Joag Path, Pune,
Maharashtra, India – 411001

AND

Dr. Sharad Patil

Professor and IQAC coordinator,

Sandeep University,

Trimbak Road Nashik Maharashtra, India.

**Shri Bhairavnath Shikshan Prasarak Mandal's
Adhalrao Patil Institute of Management & Research**

Profile for the academic year 2019-20

(Academic and Administrative Audit)

Name of the Course: Master of Business Administration

Year of Establishment: 2009

Part I: Academic Details:

1. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.): **PG – MBA**
2. Annual/ semester/choice based credit system (programme wise): Semester.
3. Courses in collaboration with other universities, industries, foreign institutions, etc.: **No**
4. Details of courses / programmes discontinued (if any) with reasons: **No**
5. List of eminent academicians & scientists/visitors to the department: **List Attached**
6. Teaching methods adopted to improve student learning: **Yes-As per attachment**
7. Course wise / Class wise Result Analysis Batch 2019-20

Title of the Course	Total no. of students appeared	Division					
		Distinction %	I %	II %	III %	Pass %	Fail %
MBA I Sem.	114	5(4.38%)	22(19.29%)	4(3.5%)	0	38(33.33%)	76(66.66%)
MBA II Sem.	107	10(9.34%)	12(11.21%)	16(14.95%)	0	38(35.51%)	69(63.55%)
MBA III Sem.	77	3(3.89%)	14(18.18%)	31(40.25%)	0	48(62.33%)	29(37.66%)
MBA IV Sem.	85	3(3.53%)	45(52.94%)	31(36.47%)	1(1.17%)	80(94.12%)	5(5.88%)

Research Details:

1. Number of faculty with on-going projects from a) National b) International funding agencies and grants received: **No**
2. Departmental projects funded by DST – FIST, UGC, DBT, ICSSR, etc. and total grants received: **No**

3. Research Centre /facility recognized by the University: **In Process** (Shri Bhairavnath Shikshan Prasarak Mandal's Adhalrao Patil Institute of Management & Research)

4. Publications:

(Give the list in the format as follows:

Name of the Staff, Title of paper, Journal/ Conference Proceeding/ Book Chapter, Published by / Journal name/ Conference Name, Year of publishing, pages from-to, names of co-authors (if any)): **List Attached**

Fill the summary in the form below.

Name of the faculty	Papers(ISSN)			Books(ISBN)			Total publications	Total citations	h-index
	International	National	Presented in conference	International	National	Book chapter			
Dr. Jitendra Hude	04	0	0	0	0	0	04		
Dr. Dayanand Surwade	03	0	0	1	0	0	04		
Prof. Vishvajit Thigale	01	0	0	0	0	0	01		
Prof.Mahesh Ashok Bomble	01	0	0	0	0	0	01		
Prof. Mayur Dattatray Chikhale	01	0	0	0	0	0	01		
Prof.Ghotane Amit Dilip	01	0	0	0	0	0	01		
Prof. Dr. Harshali Gomase	07	0	0	4	0	0	11		
Total	18	0	0	5	0	0	23		

5. Books with ISBN/ISSN numbers with details of publishers

Sr. No.	Name of Staff Member	Name of Book	Reference / Text	Publisher	ISBN No.	Year of Published
1	Hude Jitendra Madhukar	Study of Customer Acceptance of E-Banking Services	Reference	Harshvardhan Publication Pvt. Ltd.	978-93-87990-30-2	2019

6. Areas of consultancy and income generated: **Nil**

7. Faculty as members in :

i) National committees – **No**

ii) International Committees – **No**

iii) Editorial Boards – **03** (Dr. Jitendra Hude, Dr. Dayanand Surwade & Prof. Mahesh Bomble)

Students Details:

1. Student projects
 - (a) Percentage of students who have done in house projects including inter departmental/programme: **No**
 - (b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **79**
2. Student publications : **List Attached**
3. Awards / Recognitions received by faculty and students (Academic, Research, Co-curriler, Extra-Curricular, Extension, Sports, Cultural): **List Attached**
4. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?: **No**
5. Details on student enrichment programmes (special lectures/workshops/ seminar) with external experts : **Yes As per attachment**
6. Participation of students in Institutional Social Responsibility (ISR) and Extension activities: **Yes**
7. **Student Placement Details :**

Sr. No.	Name of the Student	Class	Company where placed	Starting Salary / Stipend
1	Arvikar Chaitanya	MBA I	Bhairavnath Patsanstha	
2	Erande Amar	MBA I	Sagar Refrijetor & ear Conditionrs Service Center	
3	Erande Sandesh	MBA I	Sagar Refrijetor & ear Conditionrs Service Center	
4	Shinde Onkar Prakash	MBA I	Comprehensive Support Services Pvt.Ltd.	
5	Bhor Yogita Babaji	MBA I	Shree Belhekar Patil Infra Projects Pvt.Ltd.	
6	Bankar Aditya	MBA I	Karvy Digikconnect ltd.	
7	Bhor Neha Santosh	MBA II	Royal Enfield	

Other Departmental Details:

1. Is the booklet of Career Guidance of your Department is published? (Attach a copy) **No**
2. Does the Department publish Wall Paper Magazine? **No**
3. Is the System of Checking of notes prepared by teachers by HODs is established in the Department? **Yes**
4. Is there a library slot maintained in departmental time table of Third Year UGG and Second

Year PG timetable? **Yes**

5. Is the entire allotted time of practices utilized by showing educational CD, Laboratory Safety CDs, etc., giving additional guidance to students or giving practice sessions? **NA**
6. Are the guidance sessions on Laboratory Safety arranged for the students? Give details. **NA**
7. Are the students and staff following the laboratory safety measures in the laboratory? **NA**

Part II: Administrative Details:

1. Number of Teaching posts:

	Sanctioned	Filled
Director	1	1
Professors	0	-
Associate Professors	3	1
Assistant Professors	8	7

2. Faculty profile with name, qualification, designation, specialization, D.Sc. /D.Litt. /Ph.D. /M. Phil, etc.)

Name of Staff member	Qualification	Designation	Specialization	Date of Joining	No. of Ph. D Students guided the last 4 years
Dr. Jitendra M. Hude	BCS, MCM, MPhil, PhD	Director	IT	17-01-2017	4 in process
Dr. Dayanand J. Surwade	B.Com, MCM, PhD	Asso.Professor	FIN	18-07-2017	3 in process
Dr. Harshali Gomase	B.Com, MCom, MBA (FIN), PhD	Asst.Professor	FIN	11-09-2019	- NIL -
Prof. Vishwajit Thigale	B.Sc, MBA (HRM & IT), PhD-Pursuing	Asst.Professor	(HRM & IT)	06-05-2010	- NIL -
Prof. Mahesh Bomble	B.Com, MBA (MKTG, IBM, HRM, FIN), PhD-Pursuing	Asst.Professor	(MKTG, IBM, HRM, FIN),	10-01-2012	- NIL -
Prof. Mayur Chikhale	B.A., MBA (MKTG)	Asst.Professor	MKT	07-01-2016	- NIL -
Prof. Amit Ghotane	B.A., MBA (MKTG), PhD-Pursuing	Asst.Professor	MKT	07-07-2017	- NIL -
Prof. Sonali Walse	B.Pharm, MBA (HRM)	Asst.Professor	HRM	14-07-2017	- NIL -
Prof. Ashwini Devkate	BCA., MBA (FIN)	Asst.Professor	FIN	16-08-2018	- NIL -

3. List of Senior Visiting Faculty: **No**
4. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: **No**
5. Student -Teacher Ratio (programme wise): **240/9** **27:1**
6. Mentor-Mentee List : **List attached**
7. Number of academic support staff (technical) and administrative staff; sanctioned

and filled:

Technical/ administrative	Sanctioned	Filled
Class 3	NA	3
Class 4	NA	2

8. Qualifications of teaching faculty with DSc/ D.Litt./ Ph.D./ MPhil /PG

Qualification	PG	M.Phil.	Ph.D.	D.Litt.	D.Sc.
No. of Staff	9	1	3	--	--

9. Seminars/ Conferences/Workshops organized & the source of funding:

- a) National: 0
- b) International: 0
- c) State: 1
- d) District: 0

10. Student profile programme/course wise:

Name of the Course/programme	Application received	Selected	Enrolled	
			*M	*F
MBA I	117	117	61	56
MBA II	79	79	36	43

11. Diversity of Students:

Course	% of students from the same state	% of students from other States	% of students from abroad
MBA I	117	00	00
MBA II	79	00	00

Course	Total	Arts	Commerce	Science	Agri.	B.E.	B.Pharm.	B.Tech.	BBA	BCA	BCS
MBA I	117	5	26	36	14	9	1	3	20	2	1
MBA II	79	3	31	21	1	8	2	0	2	11	0

12. Student progression

Course Name	UG to PG	PG to M.Phil.	PG to Ph.D.	Ph.D. to Post-Doctoral	Employed • Campus selection • Other than campus Recruitment	Entrepreneurship/Self-employment
MBA	PG	00	00	00	07	00

13. Details of Infrastructural facilities:

- a) Library- **Yes**

- b) Internet facilities for Staff & Students: **Yes**
- c) Class rooms with ICT facility:
Number of Desktops - **71**
Number of Laptops – **00**
Number of LCD Projectors - **06**
Number of Digital Classrooms - **02**
Number of Printers - **03**
Number of Scanners - **02**
- d) Laboratories Details:
Number of UG Laboratories - **NA**
Number of PG Laboratories - **NA**
Number of Research Laboratories - **NA**
Equipment Details - **NA**
14. Whether the Stock Taking is done? Attach a report. **Yes**
15. Whether Dead Stock (Capital Stock) and Recurring Stock (Current Stock) are Maintained? Attach reports. **Yes (Dead Stock reg.)**
16. Are the minutes of meetings of Term-end-meeting recorded? Attach a sample copy - **No**
17. Is Departmental IQAC functional? Attach minutes of meeting of IQAC meetings. **Yes (File)**
18. Give the details of Class wise incharge teachers appointed for FY / SY/ TY/ PG (Part 1) / PG (Part 2) -**No**
19. Give the details of Section wise Coordinator teachers appointed for UG/ PG/ Junior. – **No**
20. Is the CHB record notebook centrally maintained at the level of HOD? **NA**
21. Is the register of students under Earn while Learn Scheme is maintained? Is it checked daily by concerned Incharge & HOD? **Yes (VVM File)**
22. Does the leave record maintained at Departmental Level for all teaching and non-teaching staff? **(Yes)**
23. Is incoming and outgoing time register maintained in the Department? Attach a sample copy. **Yes**
24. Is the online Teachers Diary maintained by all the teachers and is checked regularly by HODs? **No**
25. How frequently equipments present in the Department are maintained? **NA**
26. Does the Calibration of equipment is carried out at least once in a year? **NA**
27. Are the electrical maintenance works, LPG gas maintenance work, furniture

maintenance work, plumbing work carried out at Department level at regular interval?
Attach a sample report. **Yes**

28. Are the Petty Cash advances cleared properly at Departmental Level? **Yes**
29. Are the advances taken from accounts section by staff members cleared within time ?
Yes
30. Does the Department send the AQAR, Departmental report within a given time? **Yes**
31. What is the percentage of online record keeping at Departmental Level? **Online & Paperwork (25%)**
32. Do all non-teaching staff members wear uniforms daily? **Yes**
33. Do the staff members fill and submit online self-appraisal reports to HODs? **Yes**
34. Is the purchase procedure (for purchase of books, equipment and other items) strictly followed? **Yes**
35. Is the procedure for temporary recruitment of teaching and non-teaching staff strictly followed? **Yes**
36. Are the CRs and Self Appraisal reports of all staff members are submitted in 2nd -3rd week of April? **No**
37. SWOC analysis of the department and future plans:

Strength:

- Dynamic and regular faculties
- Green and peaceful environment easy to concentrate
- Cooperation as culture in faculties and staff
- Lead given to students in event management
- Insisting on utilization of all resources
- Counseling students in goal setting and achievement
- Institute Location

Weakness:

- Rural area
- Lack of techno-savvy behavior of students
- MoUs with industry for student centric programs
- Lack of communication skills on part of students

Opportunities:

- Strengthening placement cell
- Alumni networking for placement and academic activities
- Research with corporate world

Challenges:

- Faculty attrition

38. Future Plans of the department:

- Alumni Meet APIMR is strongly believe that Alumni members can give actual knowledge and support to the current student which is definitely going to help as well motivate the Current students. APIMR organize ALUMNI meet each year and is it to be organized in next academic year also.
- National / State level Seminar As per the practice of APIMR it is been planed that In the next Academic Year we will organize an state level if possible national level seminar in APIMR in Campus
- Plagiarism percentage to be reduced As per the Quality parameter considered in the coming Academic we will reduce the plagiarism percentage in the coming to improve the quality parameters
- Encouraging APIMR students to prepare and present Research paper : Printing research papers in APIMR-IRJCM with ISSN no. 2582-0966 and other journals.
- For MBA admission A.Y.2020-2021 Counseling for MH-CET 2020.
- Industrial Visit
- Cultural program

Dr. A. B. Dadas
STPati
Dr. Shrohad Puri

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ACADEMIC AUDIT & ADMINISTRATIVE AUDIT REPORT

ACADEMIC YEAR: 2019-20

A. ACADEMICAUDIT

1. Examination System : Semester/ Choice Based Credit System (CBCS) and Grading System

Outcome Based Education Pattern

Academic Year	Class	Examination System
2019-20	First Year	Semester Pattern with online examination & Choice Based Credit system(CBCS) and Grading System Outcome Based Education Pattern
	Second Year	Semester Pattern with online examination & Choice Based Credit System and Grading System

2. Participation of the department in the curriculum development for courses offered by the University: For the Academic year 2019-20

Sr. No.		Workshop / Seminar Attended	Date & Duration
1	Prof. Mahesh Bomble	Faculty Development Programm On Outcome Basee Education & Co-Po Attainment	17-07- 2019
2	Prof. Mayur Chikhale	Faculty Development Programm On Outcome Basee Education & Co-Po Attainment	17-07-2019

3. Temporary /Visiting Faculty (Program-wise information): for the A.Y.2019-20

Sr. No.	Guest Lecture	Expert Person	Date	No. of Participants
1	Induction Programme	Mr. Rohan Chandu Adhalakha Business Analyst, Entercoms	28-Sep-20	100
2	State Level Seminar	Mr. Sunil Gosavi Vice President, 4G Reliance JIO Maharashtra & Goa.	15-Feb-20	86
3	State Level Seminar	Dr. Mohsin Shaikh Professor of Zeal Institute of Management and Computer Application	15-Feb-20	86
4	State Level Seminar	Dr. Sunil Dhanwade Director of Dr. D.Y.Patil Centre for Management and Research	15-Feb-20	86
5	Women's Day	Smt.Varsha Gandhi Certified Fitness Trainer	8-Mar-20	57

4. Details of teachers participated in Refresher courses, Orientation Courses, Seminar, Workshops, Conferences at National levels (participant, presented paper, chaired the session) for the A.Y. 2019-20

Sr. No.	No. of Participant Attended	Paper Presented & Published	Published
01	4	4	23

5. Participation of teachers in various academic activities as members of Committees at University level, State level, National level, International level bodies for the A.Y 2019-20

Sr. No.	Name of the Teachers	Workshop / Seminar Attended	Date & Duration
1		One Day FDP on "Syllabus" Subject Name	
2		One Day Workshop on Administration	
3		One Day workshop	

		on Examination	
4		On Teaching & Learning	
5		On internal Assessment	

6. Details of Seminar / Conferences/ Workshops / FDP organized at university, state, national and international level and the source of funding for the A.Y. 2019-20.

Name of the Conference/ Seminar/ Workshops	Funding Agency	No. of Participants	University/State/ National/ International	Dates
"Recent Trends in Marketing"	Self	120	State Level	15/02/2020

7. Curricular Aspects:

- a. Does the Institute offer Program with sufficient no. of electives options for the A.Y. 2019-20?

Class	Semester	Elective
First Year	Sem- I	Management Fundamentals
	Sem- I	Indian Economy
	Sem- I	Entrepreneurship Development
	Sem- I	Essentials of Psychology for Managers
	Sem- I	Legal Aspects of Business
	Sem- I	Demand Analysis & Forecasting
	Sem- I	Verbal Communication Lab
	Sem- I	Enterprise Analysis & Desk Research
	Sem- I	Selling & Negotiation Skills Lab
	Sem - I	MS Excel
	Sem - I	Business Systems & Procedures
	Sem - I	Managing Innovation
	Sem - I	Foreign Language – I
	Sem - II	Contemporary Frameworks in Management
	Sem - II	Geopolitics & World Economic Systems
	Sem - II	Start Up and New Venture Management

Sem - II	Qualitative Research Methods
Sem - II	Business, Government & Society
Sem- II	Business Process Re-engineering
Sem- II	Written Analysis and Communication Lab
Sem- II	Industry Analysis & Desk Research
Sem- II	Entrepreneurship Lab
Sem- II	SPSS
Sem- II	Foreign Language – II
Sem- II	Integrated Marketing Communications
Sem- II	Product & Brand Management
Sem- II	Personal Selling Lab
Sem - II	Digital Marketing - I
Sem - II	Marketing of Financial Services - I
Sem - II	Marketing of Luxury Products
Sem - II	Securities Analysis & Portfolio Management
Sem - II	Futures and Options
Sem - II	Direct Taxation
Sem - II	Financial Reporting
Sem - II	Retail Credit Management- Lending & Recovery
Sem - II	Banking Laws & Regulations
Sem - II	Fundamentals of Life Insurance – Products and Underwriting
Sem - II	General Insurance - Health and Vehicle
Sem - II	Labour Welfare
Sem - II	Lab in Recruitment and Selection
Sem - II	Learning and Development
Sem - II	Public Relations & Corporate Communications
Sem - II	HR Analytics

	Sem - II	Conflict and Negotiation Management
Second Year	Sem – III MKT	Integrated Marketing Communications
	Sem – III MKT	Product Management
	Sem – III MKT	Strategic Brand Management
	Sem – III MKT	Personal Selling Lab
	Sem – III MKT	Qualitative Marketing Research
	Sem – III MKT	Customer Relationship Management
	Sem – III MKT	Marketing and the Law
	Sem – III MKT	Finance for Marketing Professionals
	Sem – III MKT	Marketing of Financial Services - I
	Sem – III FIN	Strategic Cost Management
	Sem – III FIN	Corporate & International Financial Reporting
	Sem – III FIN	Corporate Finance
	Sem – III FIN	Corporate Financial Restructuring
	Sem – III FIN	Equity Research, Credit Analysis & Appraisal.
	Sem – III FIN	Rural Financial Institutions
	Sem – III FIN	Banking Operations - I
	Sem – III FIN	Treasury Management
	Sem – III FIN	Futures and Options
	Sem – III FIN	Financial Instruments & Derivatives
	Sem – III HR	Employee Health, Safety & Welfare
	Sem – III HR	Compensation Management
	Sem – III HR	HR Audit
	Sem – III HR	Human Resource Information System
	Sem – III HR	Outsourcing of HR
Sem – III HR	Public Relations & Corporate Communication	
Sem – III HR	Quality Management System	

Sem – III HR	Lab in Recruitment and Selection
Sem – III HR	Lab in Job Design and Analysis
Sem – III HR	Lab in Training
Sem – III HR	Lab in Labour Laws – I
Sem – III HR	Lab in Personnel Administration & Appln Procedures
Sem – IV MKT	Tourism Marketing
Sem – IV MKT	Agricultural Marketing
Sem – IV MKT	Business to Business Marketing
Sem – IV MKT	Retail Marketing
Sem – IV MKT	Rural Marketing
Sem – IV MKT	Service Operations Management
Sem – IV MKT	International Marketing
Sem – IV MKT	Export Documentation & Procedures
Sem – IV MKT	Marketing Strategy
Sem – IV MKT	Marketing Decision Models
Sem – IV MKT	Marketing of High Technology Products
Sem – IV MKT	E-Marketing and analytics
Sem – IV MKT	Marketing to Emerging Markets & Bottom of the Pyramid
Sem – IV MKT	Marketing of Financial Services - II
Sem – IV MKT	Cross Cultural Relationship Marketing
Sem – IV FIN	Behavioral Finance
Sem – IV FIN	Financial Modeling Using Excel
Sem – IV FIN	Financial Risk Management
Sem – IV FIN	Online Trading of Financial Assets
Sem – IV FIN	Banking Operations – II
Sem – IV FIN	Wealth & Portfolio Management
Sem – IV FIN	Fixed Income Securities & Technical Analysis

Sem – IV FIN	Commodity Markets
Sem – IV FIN	Financing Rural Development
Sem – IV FIN	Principles of Insurance
Sem – IV HR	Organizational Design and Development
Sem – IV HR	Global HRI
Sem – IV HR	Employee Reward Management
Sem – IV HR	Change Management
Sem – IV HR	Conflict & Negotiation Management
Sem – IV HR	Lab in CSR
Sem – IV HR	Lab in Industrial Relations
Sem – IV HR	Lab in Legal Compliances
Sem – IV HR	Lab in Mentoring and Coaching
Sem – IV HR	Emerging Trends in HR
Sem – IV HR	Designing HR Policies
Sem – IV HR	Competency Mapping

- b. While farming curriculum is feed-back taken from stakeholder's viz. Students, Alumni, Parents, Employers considered? No
- c. Number of Teachers preparing & following Academic Teaching Plans if yes how many? : All
- d. Do you offer Bridge/ Remedial Courses? If yes, Give Details. No

8. What is the method for conducting internal evaluation?

Internal Evaluation: APIMR is committed to excel in the education by adopting good quality of teaching learning process. The APIMR is dedicated to improve the student community by evaluation for maintaining transparency in marking systems. At the beginning of every semester the institute communicates the various modes of internal evaluation viz. assignments, presentations, case studies, open book tests, MCQs test, attendance etc. to the students. These methods/parameters not only assess the students' performance but help them to develop their out-of-the-box thinking capabilities which can be beneficial to excel in corporate life. Students are well informed at the beginning of the each semester about the evaluation methods and tentative schedules of the implementation of the various methods of the evaluation. The subject teachers have ample opportunities to develop their own innovative methods for the evaluation process of the students. The teachers also develop the question bank based on the

curriculum that includes case studies on current business scenario. Delivering a good quality lectures by well-known personalities. The institute plans for internal

9. Teachers Performance:

Whether the performance of the teacher assessed by the students? If yes, are the feedback reports analysed and suggestions communicated to teachers?

- a. Whether suggestion boxes are kept in the institute to get suggestion form the students on infrastructural facilities available in the institute? Yes
- b. Do Teacher submit Self-Appraisal Reports? Are these reports appraised by HOD and forward to Director in accordance with the analysis of results, students feedback and review of academic record files. Yes
- c. What is the Institutional Average Appraisal Score ? NA
- d. How many teachers have Appraisal Score or Grade A,B, C, D ? NA

10. Give the details of students enrichment programmes (special lecture/ workshops/ seminar) involving external experts.

Sr. No.	Name of the Activity	Date of Activity
1	Induction Program and Freshers Party	28.09.19
2	Gandhi Jayanti	02.10.19
3	Selling Activity -Diwali Festival	22.10.19
4	Nirbhay Kanya Abhiyan	14.02.20
5	Shiv Jayanti	15.02.20
6	State Level Seminar	15.02.20
7	Women's Day	08.03.20

Dr. A. B. Dadas
STPati
Dr. Shasad Patil

B. ADMINISTRATIVE AUDIT

11. Student Teacher Ratio 1:26

12. Number of Teaching post sanctioned, filled and vacant 12-9-3

13. Faculty profile with name, qualification, designation, experience, nature of appointment
(Confirmed/ Probation. Temporary)

Teaching Staff Details						
1	2	3	4	5	6	7
Category of Staff	Name of the staff appointed	Qualification	Full Time/ P. Time/ Visiting/ C.H.B.	Teachers appointed from Reserved Category	Date of Appointment	University Approval Letter No. and Date
Director	Dr. Jitendra Madhukar Hude	MCM, M.Phil, Ph.D	Full Time	Open	17/01/2017	CCO/1877 Dt.11/10/2017
Associate Professor	Dr. Dayanand Jagdeo Surwade	MCM, M.Com, Ph.D	Full Time	SC	18-07-2017	CCO/1877 Dt. 11/10/2017
Associate Professor	Prof. Vishvajit Suryakant Thigale	MBA	Full Time	Open	06-05-2010	CCO/1525 Dt. 20/05/2013
Assistant Professor	Prof. Anita Gulab Lohot	MBA	Full Time	Open	11/03/2013	CCO/1525 Dt. 20/05/2013
Assistant Professor	Prof. Mahesh Ashok Bomble	MBA	Full Time	Open	10-01-2012	CCO/2273 Dt. 22/07/2014
Assistant Professor	Prof. Mayur Dattatray Chikhale	MBA	Full Time	Open	07-01-2016	CCO/1877 Dt. 11/10/2017
Assistant Professor	Prof. Amit Dilip Ghotane	MBA	Full Time	SC	07-07-2017	CCO/1877 Dt. 11/10/2017
Assistant Professor	Prof. Sonali Prabhakar Walse	MBA	Full Time	Open	14/07/2017	CCO/2577 Dt. 15/11/2019
Assistant Professor	Prof. Ashwini Datta Devkate	MBA	Full Time	NT C	16/08/2018	CCO/2577 Dt. 15/11/2019
Assistant Professor	Dr. Harshali Baliramji Gomase	MBA,Ph.D	Full Time	OBC	11/09/2019	CCO/2577 Dt. 15/11/2019
Assistant Professor	Prof. Amol Chandrakant Hule	MBA	Full Time	Open	01/07/2017	-
Assistant Professor	Prof. Chikhale Sonali Mayur	MBA	Full Time	Open	01/07/2017	-

14. Number of Academic support staff(technical) and administrative staff sanctioned, filled and vacant:

Non-Teaching Staff Details				
1	2	3	4	5
Category of Staff	Name of the staff appointed	Qualification	Full Time/ Part Time/ Visiting/ C.H.B.	Teachers appointed from Reserved Category (P1. Give details)
Librarian	Miss. Asmita Patil	SET,NET MLib	Full Time	SC
OS	Mr. Manoj Gadage	B.A.,MBA	Full Time	Open
Accountant	Mrs. Mugdha Kale	B.Com, MBA	Full Time	Open
System Admin	Mr. Omkar Kale	BE Comp	Full Time	Open
Peon	Mr. Ramdas Lande	10 th	Full Time	Open
Peon	Mr. Ulhas Rakshe	10 th	Full Time	Open
House Keeper	Mrs. Manisha Rakshe	8 th	Full Time	Open

15. Student Profile programme wise for A.Y 2019-20

Application Received	No. of students Admitted	Seat Available	Male	Female	Total	Year
NA	79	120	36	43	79	Second Year
NA	117	120	61	56	117	First Year

16. Last Year results of students

Title of the Course	Total no. of students appeared	Division					
		Distinction %	I %	II %	III %	Pass %	Fail %
I Sem.	114	5(4.38%)	22(19.29%)	4(3.5%)	0	38(33.33%)	76(66.66%)
II Sem.	107	10(9.34%)	12(11.21%)	16(14.95%)	0	38(35.51%)	69(63.55%)
III Sem.	77	3(3.89)	14(18.18)	31(40.25)	0	48(62.33%)	29(37.66%)
IV Sem.	85	3(3.53)	45(52.94)	31(36.47)	1(1.17)	80(94.12)	5(5.88)

17. Student progression/Placement record: Number / Percentage of students proceeded for higher studies Number / Percentage of Students placed: for the A.Y. 2019-20

18. Percent details of department infrastructural & other Facilities with regard to

- a. Library Books and Journal, etc :3824
- b. Online(books, journals etc.) :6233
- c. Computers and Internet facilities for staff :Yes
- d. Total number of Class Rooms :04
- e. Classrooms with ICT facility :04
- f. Students Computer Lab :Yes
- g. Any other :

19. Diversity of Students of the A.Y. 2019-2020

Year	% of students from the same university	% of Students from other university within the state	% of students from university outside the state	% of Students from other Countries
2019-20	83%	17%	0	0

20. Number of students cleared Civil Services and Defence Services examination, NET,SET, GATE and other competitive examination ?

21. Student progression/placement record : number/ percentage of students proceeded for higher studies Number of students placed:

22. Diversity of Faculty:

- a. From the same university : 11
- b. From other university within the State : 01
- c. From other States : 00
- d. From outside the country : 00

C. How does the department ensure the Institutional Vision and Mission statements are constantly met and learning outcomes are monitored?

APIMR is obliged to work on the Vision and mission. To maintain high academic excellence and research we motivate staff and students. With our institution's values as our compass, employees naturally working towards the mission and vision of APIMR. We adopted healthy and productive methodologies for achieving.


1. Climate surveys
2. Decision making
3. Meetings with direct reports
4. Individual goals

We follow the SPPU syllabus and the outcome is totally analysis under the system is monitored. With the help of this attainment level proper action for more improvement is taken.

Declaration :

I am aware that the above information provided by the department will be validated by the Academic Audit and Administrative committees during the visit.

Date:


Dr. A. B. Dadas

STPati
Dr. Shasad Patil

Shree Bhairavnath Shikshan Prasarak Mandal's
Adhalrao Patil Institute of Management & Research

Library Profile for the academic year 2019-20

(For Departmental Academic and Administrative Audit)

1. List of eminent academicians and scientists / visitors to the department:

Research Details:

1. Number of faculty with on-going projects from a) National b) International funding agencies and grants received: **NO**
2. Departmental projects funded by DST – FIST, UGC, DBT, ICSSR, etc. and total grants received: **NO**
3. Research Centre /facility recognized by the University: **Yes** - Year 2019-20
4. Publications: **APIMR International Research Journal of Commerce and Management**
5. (Give the list in the format as follows :
 Name of the Staff, Title of paper, Journal/ Conference Proceeding/ Book Chapter,
 Published by / Journal name/ Conference Name, Year of publishing, pages from-to,
 names of co-authors : **List Attached**
6. Fill the summary in the form below.

Name of the faculty	Papers			Books			Total publications	Total citations	h-index
	International	National	Presented in conference	International	National	Book chapter			
Dr. Jitendra Hude	04	0	0	0	0	0	04		
Dr. Dayanand Surwade	03	0	1	0	0	0	04		
Prof. Vishvajit Thigale	01	0	0	0	0	0	01		
Prof. Mahesh Ashok Bomble	01	0	0	0	0	0	01		
Prof. Mayur Dattatray Chikhale	01	0	0	0	0	0	01		

Prof.Ghotane Amit Dilip	01	0	0	0	0	0	01		
Prof. Dr. Harshali Gomase	07	0	0	4	0	0	11		
Total	18	0	0	5	0	0	23		

7. Books with ISBN/ISSN numbers with details of publishers

Sr. No.	Name of Staff Member	Name of Book	Reference / Text	Publisher	ISBN No.	Year of Published
1	Hude Jitendra Madhukar	Study of Customer Acceptance of E-Banking Services	Reference	Harshvardhan Publication Pvt. Ltd.	978-93-87990-30-2	2018

8. Areas of consultancy and income generated: **NO**

9. Faculty as members in

a) National committees: **NO**

b) International Committees: **NO**

c) Editorial Boards: **03 (Dr. Jitendra Hude, Dr. Dayanand Surwade & Prof. Mahesh Bomble)**

10. Awards / Recognitions received by faculty (Academic, Research, Co-currier, Extra-Curricular, Extension, Sports, Cultural): **No**

02. Other Departmental Details:

1. Details about Library Daily Timings. - **Mon to Saturday 9.30am to 5.00pm**

2. Does the Library have Library Committee and Library Advisory Committee? Give details.
- **Yes, Report attached.**

3. Is there a library slot maintained in departmental time table of Third Year UGG and Second Year PG time table? - **NO**

4. Details about Internet facility

- Three separate Computers with Internet facility for Library users (Faculty & Students) to Access DELNET, NDL, and OPAC.

5. Details about accessing the books manually, through OPAC and through Web-OPAC-

- Students come to the library and ask for books by Title, Author or subject librarian assist them to find out books which they want. Also by using OPAC students find exact location of book on the shelves which they want.

6. Are the library procedures laid down and displayed in the Library at prominent places? – **Yes.**
7. Is the policy document for Library Purchases is prepared? Attach a copy – **No.**
8. Provide the details of Library Books, journals, e-journals, periodicals, CDs in following format :

	Existing		Newly/ Renewal added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						
Reference Books	3800	1269751.27	07	5673.75	3807	1275425.02
e-Books	4357	Online(NDL/DELNET)	0	0	4357	Online(NDL/DELNET)
Journals	24	42900	24	41400	24	84300
e-Journals	1876	Online(NDL/DELNET)				Online(NDL/DELNET)
Digital Database	1	13570	01	13570	1	27140
CD & Video	194	Along with books	00	00	194	00
Others (specify)	113	Gifted Books	0	0	113	Gifted Books

9. Provide the following details :

Sr. No	Headings	Details
1	OPAC	http://libreria.org.in/BSPMColLib/OPAC/OPAC.aspx
2	Electronic Resource Management Package for e-journals	No
3	Federated searching tools to search articles in multiple database	No
4	Library Website	No
5	In house remote access to e-publications	No
6	Library Automation	Yes, MKCL's Libreria (Designed & Developed by Maharashtra Knowledge Corporation Ltd. (MKCL)) Nature – Partially Automation

		Version - 2.0.3715.28728 Year – July 2015. Software Link - http://libreria.org.in/BSPMColLib/Home.aspx
7	Total number of computers for public access	03
8	Total Number of printers for public access	01
9	Internet bandwidth/ speed	50mbps
10	Library e-bulletin	No
11	Wall Paper Magazine	No
12	Content Management System for e-learning	No
13	Institutional Repository	No
14	Participation in resource Sharing networks / consortia like INFLIBNET	DELNET

10. Provide following details :

Sr. No.	Description	Details	
1	Average number of walk-ins	2.132 (418/196)	
	Reference Reading	2.132 (418/196)	
	Reading Hall	2.132 (418/196)	
2	Average number of books issued / returned	2.132 (418/196)	
3	Ratio of library books to students enrolled	Print Books	19.423 (3807/196)
		e-books	22.229 (4357/196)
4	Average number of books added during last three years	142.33 (427/3)	

5	Average number of login to OPAC	2.132 (418/196)
6	Average number of login to Web-OPAC	2.132 (418/196)
7	Average number of login to e-resources	2.132 (418/196)
8	Average number of e-resources downloaded printed	2.132 (418/196)
9	Number of information literacy trainings organized	No

11. Provide the details / procedure of weeding out of books and other material from library. –
Yes, Report attached.

12. Provide the details of support / services provided by Library to Staff and Students.

- Assist to find out books in the library as well as how to find information on digital databases. Circulation of reading materials. To assist use of library OPAC.

13. Is the Digital Library Present? How many books are digitized?

- **No.**

14. Does the Budget for Library resources, digitization prepared by Library? Give details

- **No.**

15. Give the details of digitization process.

- No.

03. Facilities / Services provided to Students:

1. Facilities provided by Library for Staff and Students and Staff.

- To assist find out reading material which they want. Library provides open access to their users (Faculty & Students). Home lending facility for both faculty and student's. Reading hall with comfort seating arrangement, News Papers, Journals / Periodical's on display, Put list of books newly arrived in the library to aware there what's new added in the collection of library. Web OPAC, Subscribed Digital database as well as open access databases.

2. Special facilities provided by Library for Visually and physically challenged students

- Yes, Assistance available for physically challenged students. Librarian Find books and issue them on their request. Yet we don't have any collection for Blind.

3. Details about Boys reading hall and Girls reading hall

- Common reading hall with seating capacity of 70 students.

4. Provide the following details

Sr. No.	Headings	Details
1	Manuscripts	00
2	Reference	Yes

3	Reprography	No
4	ILL (Inter Library Loan Service)	No
5	Information Deployment & Notification	New arrivals, Journals current issues on display.
6	Download	Yes.
7	Printing	Yes.
8	Reading list/bibliography compilation	Yes
9	In house / remote access to e-resources	Yes
10	User Orientation and Awareness	Yes, Library orientation given at the start of new academic year.
11	Assistance in searching databases	Yes.
12	INFLIBNET/IUC facilities	No
13.	Anti-plagiarism services	Yes

5. Does the Library get Feedback from the users? Give details.

- No.

6. Are the minutes of meetings of Term end meeting recorded? Attach a sample copy

- Yes.

7. Number of academic support staff (technical) and administrative staff; sanctioned and filled:**01**

Technical	Sanctioned	Filled
Class 3	0	0
Class 4	0	1

- Details of Teaching and No-teaching staff in the Library: **N.A.**

8. Whether the Stock Taking is done? **Attach a report.**

- Yes, Stock taking process is done in the academic year 2017-18. Report attached.

9. Whether Dead Stock (Capital Stock) and Recurring Stock (Current Stock) are maintained? **Attach reports.**

- Common(Institute Level)

- Is the paste control work is carried out routinely? : No

10. **SWOC analysis of the Library**

a. Strength:

- Library software, Partially automated, Open access, E-resources, Reading hall with comfort seating arrangement, fresh & airy environment

b. Weakness:

- Collection development
- c. Opportunities:
 - Institutional membership, Subscription of more e-resources (E-books, E-Journals)
- d. Challenges:
 - In the current era of Information explosion it is difficult day by day to develop library collection.
 - Price hike by Publishers.

11. Future Plans of the Library

- In future looking for purchase reasonable but valuable and useful reading materials in both print and non-print form.
- Subscribe new databases.
- Subscription/ Renewal of Journals.

Dr. A. B. Dadas

STP/Dr. Sheroad Pali